



All Occasion DVD Memories

112 5th Avenue

New Eagle, PA 15067

(724) 292-1170

E-mail: dh@alloccasiondvd.com

www.alloccasiondvd.com

Instruction Packet

We cannot think of anything more rewarding than to sit and watch your precious memories flash across the TV screen for everyone to see. Unlike the typical slideshows which can become boring for others to watch, our videos bring your memories to LIFE! Our special effects make it more exciting and entertaining! Our goal is to give you the most unique keepsake that you and your loved ones can treasure from generation to generation.

Please follow these steps when placing your order. Also, please read the instructions carefully and fill in the areas as needed as best as you can. We want to take every step possible to ensure that your DVD is just the way you would like it.

If you would like to add additional information, please add those on separate sheet of paper. Be as specific as possible.

It is very important that you print all of your information clearly in order to prevent any delays or misunderstandings. Also, please take caution not to print too small. *Your video is just as important to us as it is to you.*

We can provide the music. If possible, we like to advise our customers to make copies of any photos, video clips, and CDs in case of loss or damage during shipping.

Your DVD will be completed within fourteen business days. All of your media (photos/CDs, etc.) will be returned along with your DVD when it is shipped to you.

If you would like assistance with filling out your Instruction Packet, please feel free to contact us. We will be happy to assist you.

Cancellations: Should you decide to cancel your order once we have already begun working on it, one half of your total order cannot be refunded. This will compensate for the cost and time that we have already invested in your video.

NOTE: Your DVD will be copy-protected; however, additional copies of your DVD will be available for \$9.99 each. Copies will come in a mini DVD case. (We will retain your copy for one year from date of purchase.)

IMPORTANT: Please be sure to read and sign the Terms of Agreement.

IMPORTANT: We reserve the right to refuse pornography and all other distasteful media of any nature.

Step 1

Gather all of your media (photos/videos/CDs).

Photos: Please number each photo on the back of your photos in the order that you would like them to appear on your video. The same if you want to add captioning (name people, places, or events, etc.) on your photos. If you are unable to put your photos on a CD, we can scan your photos for 10¢ per picture. For example, if you have 20 pictures it will cost \$2.00 for us to scan them for you. At your request, we will fix moderate picture flaws such as, red eye, tears or rips, lighten or darken, etc.

Videos: If you would like captioning in your video, try to explain the scene in detail where you would like to add captioning. For example: Around the middle of the clip when a young girl in a blue dress bends over to pick up flowers—Caption: “This is Kelly.”

Step 2

Collect the music that you would like to include. Keep in mind that songs are various lengths and we will do our best to get all of your photos and/or video clips in the song. To ensure your video gets the best performance, we like to estimate about 27 to 37 pictures per song. If you are short of pictures, you have the option of either fading the song out sooner or displaying your pictures longer. The latter is not recommended.

Step 3

Double check your Instruction Packet to make sure you are completely satisfied with your instructions. Feel free to include additional instructions on a separate sheet of paper.

Step 4

Checks should be made out to: All Occasion DVD Memories

Charge Card payment is on page 7.

Step 5

Check List

- ❖ Carefully package all your media to protect from any postal damage that may occur. We will not be responsible for loss or damage to your media.
- ❖ Be sure to include your payment.
- ❖ Be sure to send all forms from pages 3-7.
- ❖ Summit your “Special Occasion Page” on page 8, if necessary.
- ❖ **Mail to:** All Occasion DVD Memories, 112 5th Avenue, New Eagle, PA 15067

Instructions

Your 1st Theme: (ex.: Wedding)	Your 2nd Theme :
Theme#: (ex.: T074)	Theme#:
Your 3rd Theme:	Your 4th Theme:
Theme#:	Theme#:

Song Title	Trim song	Order to be played: Theme (ex. T074)
	<input type="radio"/> Yes <input type="radio"/> No	
	<input type="radio"/> Yes <input type="radio"/> No	
	<input type="radio"/> Yes <input type="radio"/> No	
	<input type="radio"/> Yes <input type="radio"/> No	

Give total number of:

Photos	Video Tapes	CDs/DVDs

- Fix pictures with moderate flaws?

We recommend that you eliminate pictures that are severely blurred. Those types are pictures cannot be fixed and will spoil your video. However, if you still want them in your video, we will put them in for you.

Animated Names and Titles

Our character animations are very complex and require a lot of time to create. The cost is \$3.50 per character for this special effect. However, if you would like to add personalized names without special effects (text only), the cost is free.

Sample of Special Effects



Title or Name	Total number of characters	Total Cost Without Special Effects (Free)	Total Cost with Special Effects (\$3.50 per character)

Title Animation	
Magic Bubbles	
Magic Wand	
Paint Brush	
Shooting Stars	

SEND ORDER FORM, MEDIA, PAYMENT AND INSTRUCTIONS TO:

All Occasion DVD Memories
112 5th Avenue
New Eagle, PA 15067

Please print clearly.

Last		First	
Address:			APT. #:
City:		State:	
ZIP:	Phone #:	Alternate Phone #:	
E-Mail:			

Your total order	Price
Theme 1 (includes 1 song and up to 30 pictures)	<input type="checkbox"/> \$59.99
Save 10% Theme 2 (includes 2 songs and up to 60 pictures)	<input type="checkbox"/> \$107.99
Save 15% Theme 3 (includes 3 songs and up to 90 pictures)	<input type="checkbox"/> \$152.97
Save 25% Theme 4 (includes 4 songs and up to 120 pictures)	<input type="checkbox"/> \$179.97
Animation Names/Titles---Number of Characters ____ X \$3.50 each	Total \$ ____ . ____
Additional DVD Copies-----Quantity ____ x \$9.99 each	Total \$ ____ . ____
Scan photos-----Quantity ____ x 15¢ each	Total \$ ____ . ____
SPECIALS	\$ ____ . ____
VHS to DVD ONLY---\$25.00 for up to two hours	\$ ____ . ____
Shipping & Handling	\$ ____ . ____
Subtotal	\$ ____ . ____
PA Sales Tax	\$ ____ . ____
Total	\$ ____ . ____

Please indicate method of payment: DO NOT SEND CASH.

- Charge Card
- Check
- Money Order

Special Occasion Page

Please make a page to fill in information for:

- ✚ **Special Delivery---Birth** (Proud parents, baby's name, weight, length, and time(optional))
- ✚ **Graduation** (Name, school name, year)
- ✚ **Memorials** (Deceased name, date of birth, date deceased)
- ✚ **Sports** (Name, team name, year, etc.)
- ✚ **Weddings** (Groom, bride, best man, groomsmen, maid of honor, bridesmaids, grooms parents, brides parents, etc.)
- ✚ **Any other instructions you would like to add**